



NORTHERN MARINE

3116 V Place
Anacortes, WA 98221
Phone: (360) 299-8400 Fax: (360) 293-9018

Northern Marine Co., LLC. is an Equal Employment Opportunity Employer

Qualified applicants are considered for all positions without regard of race, color, sex, age, religion, national origin, veteran status, or the presence of any non-job related medical condition or disability, or any other characteristic protected by federal, state or local law.

Northern Marine Co., LLC promotes a drug free workplace

DRUG TESTING IS MANDATORY ON ALL APPLICANTS PRIOR TO HIRING

APPLICATION FOR EMPLOYMENT

Name: _____ Date: _____

Address: _____
Street City State Zip Code

Telephone: _____ Social Security Number: _____

Position applied for: _____ Full time ___ Part Time ___

Have you ever worked for Northern Marine Co., LLC before? Yes ___ No ___
If Yes, please give the month and year of when you last worked for the company _____

If the position requires you to drive, do you possess a valid driver's license for this state? Yes ___ No ___ License Number _____ Expiration date _____

Are you related to any staff member currently employed by Northern Marine Co., LLC? ___
If Yes, please give the name and the position held: _____

Are you willing to travel if the job requires it? Yes ___ No ___

EDUCATION: Did you graduate:
High School _____ Community College/Technical School _____ College _____
Diploma ___ GED ___ Degree _____ Date _____ Degree _____ Date _____
Name of educational institution(s) _____
Major area of Study _____

Have you served an apprenticeship or internship? Yes ___ No ___
Which trade or profession? _____ Where? _____

Computer Knowledge Background

On a scale of 1 to 5, indicate your proficiency regarding computers

- 1 None 3 somewhat limited 5 Quite Comfortable
- 2 Very Limited 4 Use daily, still learning 6 I can train others

On the same scale, indicate your proficiency

MS Word _____ Excel _____ Access _____ AutoCad _____ InterNet _____

Employment History

List your last three employers that you have been with for the past ten(10) years. Example: If you have been employed with your last employer for 6 years and then one before that for 4 years, then list only those two employers. Start with the most recent. Include any military experience. Explain any gaps in employment in the comments section at the bottom of the page.

Dates Employed: month/year

1. Last Employer _____ from _____ to _____

Location _____
Address _____ City _____ State _____ Zip _____

Position Held _____ Salary per month or wage per hour \$ _____

Brief description of duties _____

Name of your immediate supervisor: _____ Phone # _____

May we contact this employer at this time? Yes _____ No _____ Later _____

If you have left this employer, what is the reason for leaving? _____

2. . Last Employer _____ from _____ to _____

Location _____
Address _____ City _____ State _____ Zip _____

Position Held _____ Salary per month or wage per hour \$ _____

Brief description of duties _____

Name of your immediate supervisor: _____ Phone # _____

If you have left this employer, what is the reason for leaving? _____

Comments or additions to any of the information given above..

EMPLOYMENT HISTORY (continued)...

3. Last Employer _____ **Dates Employed:** month/year
from _____ to _____

Location _____
Address _____ City _____ State _____ Zip _____

Position Held _____ Salary per month or wage per hour \$ _____

Brief description of duties _____

Name of your immediate supervisor: _____ Phone # _____

If you have left this employer, what is the reason for leaving? _____

REFERENCES: List name and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, then list three school or personal references that are not related to you.

Name	Relationship	Phone #	#of years known
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List any other names that you have used while in past employment or education.

Have you ever been convicted of any felony crime within the past seven years? Yes _____
No _____

If Yes, please provide dates of convictions and sentences(if any) Note: Any such conviction may be relevant if job related, but does not automatically bar you from employment.

Are you 18 years or older? Yes _____ No _____
Are you eligible for employment in the United States? Yes _____ No _____
If offered a position, when will you be available for work? (date) _____

Where did you learn about the job opening that you are applying for? Internet _____ Other _____

Newspaper Ad _____ Friend _____ Job Service Office _____ Current employee _____ Walked In _____

The following question does NOT need to be answered. It is your choice.

Are you aware of any information that you feel would help us in considering your application? Examples of this might be certain talents and abilities you have, special projects you have been involved with, or personal accomplishments you have made; anything that would allow us to know you better than just by answering the questions on the application.

Please read the following before signing your name at the bottom of the page.

APPLICANTS CERTIFICATION AND AGREEMENT

1. I certify that the information required from me in this application is true and complete to the best of my knowledge. I understand that omissions or misrepresentations of facts called for shall result in disqualification of my candidacy, or if discovered after hire, shall result in discharge.
2. I authorize Northern Marine Co., LLC and it's agents to investigate all statements contained in this application. Furthermore, I release Northern Marine Co., LLC and it's agents from all liability for any damages resulting from such investigations.
3. Additionally, in applying for a position that may involve driving a company vehicle, I specifically authorize Northern Marine Co., LLC and its agents to obtain from the registry for Motor Vehicles, a copy of my vehicle driving record. I understand and agree that any serious traffic offense or combination of traffic offenses whether a result of on the job activities or of operating privately owned vehicles may disqualify me from employment or continued employment.
4. I agree to undergo a drug screen test prior to employment with Northern Marine Co., LLC I understand that additional drug screen tests may be required from time to time, whether at random or for cause, during my employment with Northern Marine, LLC Failure to comply with a request for Drug Screen Testing may be grounds for dismissal.
5. I agree to abide by company rules and procedures for respirator use, hearing protection, safety glasses etc. as prescribed by OSHA/WISHA.
6. I recognize by Washington state law that my employment is "At Will," meaning that Northern Marine Co., LLC and myself are free to terminate the employment at any time, with or without cause, and with or without notice.
7. No supervisor, Manager, or Executive of Northern Marine Co., LLC has the authority to change the forgoing without prior written consent of the President of the company.

Applicant's Signature: _____ **Date:** _____